

# Oxley Golf Club

## Seminar/Conference Package

2012



## SEMINARS/CONFERENCES AT OXLEY GOLF CLUB

We have 3 rooms available for Hire

- A.D BUCHANAN ROOM** - Accommodates up to 60 people  
(depending on room set-up)
    - Private Room with Courtyard for intervals
  - R K ROOM**
    - Holds up to 30 people (depending on room set-up)
    - Perfect for small seminars
  - FAIRWAYS ROOM**
    - Holds up to 150 people (depending on room set-up)
- (Subject to Availability) - Suits Information sessions & Function style Conferences

**Rooms can be set up to include : Classroom, U Shape, Theatre Style**

### STANDARD SEMINAR INCLUSIONS

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- White Board & Markers
- TV
- CD Player
- Flipcharts
- Fully Air Conditioned Room
- Overhead Projector & Screen
- Bottomless Tea and Coffee
- VHS/DVD Player
- Wireless Internet Connection
- Permanently Cooled Water

#### Optional Extra:

- Pads , Pens, Mints & Hot Chocolate \$ 7.50 per person

### AVAILABLE FOR HIRE

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- Data Projector \$120.00

### STANDARD ROOM HIRE CHARGE

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	<b>Mon–Fri</b>	<b>Weekend</b>
▪ 2 Hours or part there of	\$140.00	\$180.00
▪ ½ Day (4 Hours)	\$160.00	\$210.00
▪ Full Day (Over 4 Hours)	\$220.00	\$280.00

**\*\*\* Extra charges may be incurred for Seminars with numbers exceeding 50 Persons**

# Breakfast Options

## Continental Breakfast Options

- Option 1** **\$ 6.50pp**  
Assortment of Petite Danishes & Croissants with Butter & Jams
- Option 2** **\$ 8.50pp**  
Assortment of Petite Danishes & Muffins, Croissants with Butter & Jams  
Fresh Fruit Platter
- Option 3** **\$12.50pp**  
Assortment of Petite Danishes, Croissants with Butter & Jams, Fresh Fruit Platter and Yoghurts with Berries & Muesli

## Hot Breakfast Options

- Eggs Benedict Muffins** **\$ 7.95pp**  
Fresh Ham Slices topped with spinach & a poached egg with a light drizzle of hollandaise sauce
- Bacon & Egg Muffins** **\$ 5.95pp**  
Toasted English muffin topped with a poached egg,  
Bacon rasher and melted cheese
- Breakfast Wraps** **\$ 6.50pp**  
Bacon, Egg, Cheese, Tomato and BBQ Sauce encased in  
A lavish wrap
- Pancakes** **\$ 6.50pp**  
Fluffy light pancakes served with Mixed Berries, Cream & Maple Syrup
- Bacon & Cheese Croissants** **\$ 5.00pp**
- Fresh Fruit Platter** **\$35.00(lge) \$25.00(sml)**  
Seasonal fresh slices of fresh fruit served on a platter

# Breakfast Options

## *Standard Buffet Breakfast (20+persons)*

\$17.50 per person

Self Serve- Hot from Chafing Dishes

Buffet table set with Plates, Cutlery & Napkins

- ∂ Bacon Rashers
- ∂ Scrambled Eggs
- ∂ Sausages
- ∂ Baked Beans
- ∂ Hash Browns
- ∂ Grilled Tomato & Mushrooms
- ∂ Seasonal Fruit Platters
- ∂ Toast with Assorted Condiments
- ∂ Assorted Danishes & Croissants
- ∂ Tea & Coffee Buffet Station

\*Linen & formal seating not included in this price

## *Deluxe Buffet Breakfast (20+persons)*

\$24.95 per person

Self Serve- Hot from Chafing Dishes

Buffet table set with Plates, Cutlery & Napkins

- ∂ Bacon Rashers
- ∂ Poached or Scrambled Eggs
- ∂ Sausages
- ∂ Baked Beans
- ∂ Hash Browns
- ∂ Grilled Tomato & Mushrooms
- ∂ Toast with Assorted Condiments

Self Serve Selection of:

- ∂ Selection of Cereals with Milks
- ∂ Assorted Danishes & Muffins
- ∂ Seasonal Fresh Fruit Platters
- ∂ Croissants with a selection of spreads
- ∂ Tea & Coffee Buffet Station

\*Linen & formal seating not included in this price

# Morning/Afternoon Tea

## Standard Varieties

1 Choice .....	\$4.95
2 Choices .....	\$8.50
3 Choices .....	\$11.00

### MENU OPTIONS

**Home Baked Scones with Jam & Cream**

**Pikelets with Jam & Cream**

**\*Assorted Sweet Petite Muffins** (blue berry, chocolate & banana nut)

**Assorted Cookies**

**Assorted Mini Danish Pastries**

**\*Sweet Slices** (Carmel, fruit slice, cherry ripe)

**\*Donuts assorted** (jam balls, iced round and long johns)

**\* Classed as one choice, an assortment of flavours will be provided**

## Gourmet Varieties

1 Choice .....	\$ 6.50
2 Choices .....	\$11.00
3 Choices .....	\$15.50

### Menu Options

**\*Petite Iced Cakes** (Chocolate, Banana Caramel, Carrot)

**\*Assorted Petite Tartlets** (Macadamia, Caramel, Lemon Meringue, Apple Crumble)

**\*French Pastries Selection** – (Vanilla Slices, Choc Dipped Profiteroles, Baby Éclairs)

**\*Assorted Friands** – (Blueberry & Raspberry)

**\* Classed as one choice, an assortment of flavours will be provided**

# Morning/Afternoon Tea

## Savoury Varieties

1 Choice .....	\$6.50
2 Choices .....	\$11.50
3 Choices .....	\$15.50

### Menu Options

**\*Savoury Filled Tarts** – (Bacon & Leek, Mushroom & Spring Onion, Sundried Tomato & Caramelized Onion)

**\*Fillo Triangles** – (Spinach & Feta, Three Cheese & Vegetable)

### Roasted Vegetable Frittata

**\*Pastries selection-** (Pasties, Pies, Sausage Rolls)

### Ham & Cheese Filled Croissants

**\*Savoury Filled Profiteroles** (Chicken Mornay, Ham & Cheese)

**\* Classed as one choice, an assortment of flavours will be provided**

## Morning Tea Package

\$17.50 per person

### **French Pastries Selection – including :**

Baby Filled Éclairs, Assortment of Dainty Profiteroles, Petite French Vanilla Slices

### **Plus**

Homemade Scones topped with Jam & Cream

Items served on platters accompanied by plates and napkins

### **Hot Beverages**

Self Serve Tea & Coffee- table set with Linen tablecloth and skirt with Percolating Urn for fresh brewed coffee & Hot Water Urn, a selection of Fragrant Teas & Milo plus Full Cream & Skim Milk

Crockery Cups & Saucers, Teaspoons

# *All Day Meeting Package*

\$ 29.95 per person

## *On Arrival*

**Assortment of Biscuits**

## *Morning Tea*

Consisting of

**Fresh Baked Scones & Pikelets with Jam & Cream**

## *Lunch*

**Selection of Fresh Cut Sandwiches**

Filled with Assorted Fillings

**Fresh Seasonal Fruit Platter(s)**

**Combination Finger Foods Platter(s)**

Selection Baked and Fried Finger foods with Dipping Sauces

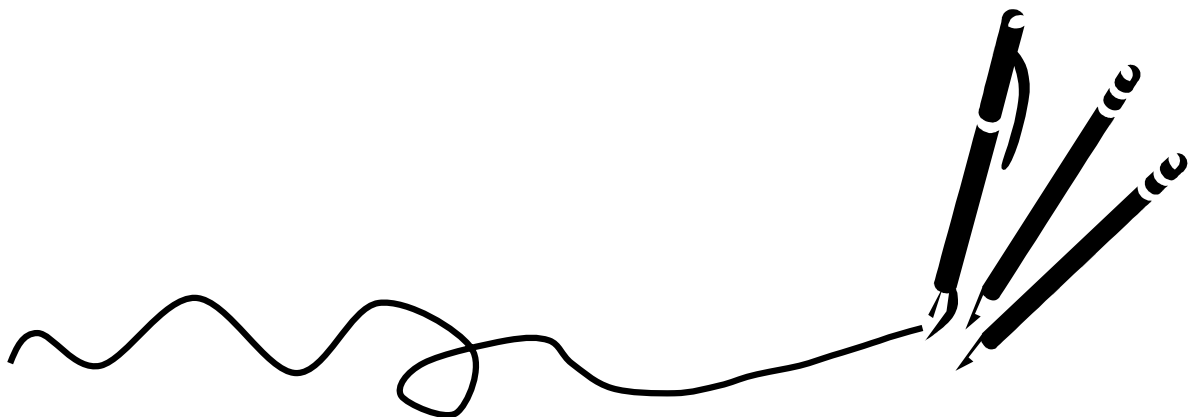
## *Afternoon Tea*

**Please Choose either:**

**Cheeseboard with Anti pasta and Dip**

**Or**

**Selection of Cakes & Slices**



# Sandwiches, Rolls, Wraps

## **Standard Sandwich** **\$4.80/round**

Made on Café cut bread with a choice of:

- ∂ White
- ∂ Brown
- ∂ Multigrain
- ∂ *Gluten Free Bread* add **\$2.00/round**

*A mixed selection of fillings will be provided including, Ham, Chicken, Egg, etc*

## **Gourmet Sandwich** **\$ 7.60/round**

Made on Helgas type bread with a choice of:

- ∂ White
- ∂ Brown
- ∂ Multigrain

### **Choose from the following fillings:**

- Chicken Breast, Basil Pesto lettuce & Camembert Cheese
- Turkey Breast, Mesculin, Cranberry & Cheese
- Red Salmon, Lettuce, Onion & Continental Cucumber
- Fresh Egg, Lettuce and Mayonaise
- Chicken Breast with Sundried Tomato & Camembert Cheese
- Roasted Beef, wholegrain mustard, tomato, cheese and lettuce.
- Smoked Salmon, Lettuce, Lemon Mayonnaise
- Chicken Breast, Bacon, Caesar
- Roasted Turkey, Avocado, cheese, lettuce and tomato.

*Alternatively a mixed selection will be supplied if not specified on your order.*

## **Club Sandwich** **\$6.60/round**

Made on Café cut bread with a choice of:

Choose from:

- ∂ White
- ∂ Brown
- ∂ Multigrain
- ∂ *Gluten Free Bread* add **\$3.00/round**

*A mixed selection of fillings will be provided including, Ham, Chicken, Egg, etc*

## **Lavish Wraps** **\$7.50/round**

**Choose from:**

- ∂ Standard
- ∂ Gluten Free

*A mixed selection of fillings will be provided including, Ham, Chicken, Egg, etc*

# Sandwiches, Rolls, Wraps

## Standard Rolls

\$7.50/round

### Choose from:

- ∂ Knot Roll
- ∂ Sub Roll

A mixed selection of fillings will be provided including, Ham, Chicken, Egg, etc

## Gourmet Rolls

\$9.50/round

### Choose from:

- ∂ Pannini
- ∂ Focaccia
- ∂ Croissant – Large
- ∂ Bagels
- ∂ Turkish Rolls

### Choose from the following fillings:

- Chicken Breast, Basil Pesto lettuce & Camembert Cheese
- Turkey Breast, Mesculin, Cranberry & Cheese
- Red Salmon, Lettuce, Onion & Continental Cucumber
- Fresh Egg, Lettuce and Mayonaise
- Chicken Breast with Sundried Tomato & Camembert Cheese
- Roasted Beef, wholegrain mustard, tomato, cheese and lettuce.
- Smoked Salmon, Lettuce, Lemon Mayonnaise
- Chicken Breast, Bacon, Caesar
- Roasted Turkey, Avocado, cheese, lettuce and tomato.

Alternatively a mixed selection will be supplied if not specified on your order.

## Gourmet Sandwich Experience

\$17.50 per person (Min 15 persons)

A unique sandwich option which would satisfy the fussiest eater  
The following items will be supplied served in ceramic bowls and platters for  
your attendees to '**Create their own**' Gourmet Sandwich or Roll.

### Gourmet Meats

Chicken Breast  
Roasted Turkey  
Red Salmon  
Sliced Ham  
Mild Salami  
Roasted Beef

### Salad Selection

Mesculin Lettuce  
Sliced Tomato  
Sliced Egg  
Beetroot

### Condiment Selection

Pesto  
Aioli  
Caesar Dressing  
Seeded Mustard  
Char grilled Vegetable Relish  
Butter  
Spreadable Cream Cheese

### Gourmet Bread Basket filled with:

Focaccia  
Helgas Style Bread  
Pannini & Crusty Knots

# Hot Lunches

A range light meals are available to order from the kitchen between 9am -1.30pm, if you are short for time why not pre order.....

Please use the form below to issue to your attendees and deliver to the reception desk at least 1 hour prior before required.

Name: \_\_\_\_\_ Time Required: \_\_\_\_\_

Total Price: \_\_\_\_\_

- |                          |   |          |
|--------------------------|---|----------|
| <input type="checkbox"/> | Works Burger & Chips  | \$ 8.50  |
| <input type="checkbox"/> | Garlic Bread  | \$ 3.50  |
| <input type="checkbox"/> | Fishermans Catch<br>Selection of Battered & Crumbed Seafood with Chips  | \$13.50  |
| <input type="checkbox"/> | Toasted Turkish Steak Sandwich<br>Toasted Turkish Bread filled with a tender rib steak, lettuce, tomato, carrot, onion, cheese with Beetroot Relish | \$ 10.00 |
| <input type="checkbox"/> | Wedges & Sour Cream   | \$ 6.50  |
| <input type="checkbox"/> | Nachos with Sour Cream  | \$ 8.50  |
| <input type="checkbox"/> | Bad Boys & Garlic Aioli<br>Battered Chunky style chips  | \$ 6.00  |
| <input type="checkbox"/> | Gourmet Pizza<br>Choose from BBQ Meats, Hawaiian or Vegetarian  | \$ 8.50  |
| <input type="checkbox"/> | Prawn Twizzlers with Aioli Dipping Sauce<br>5 Prawns in Spring Roll Wrappers  | \$ 8.50  |
| <input type="checkbox"/> | Fish & Chips Snack<br>Battered Whiting fillets with chips   | \$ 7.50  |
| <input type="checkbox"/> | BLT-Bacon, Lettuce & Tomato w/Aioli & chips   | \$ 8.00  |
| <input type="checkbox"/> | Toasted Sandwich with Chips   | \$ 7.00  |
|                          | <b><u>Please choose 1 from:</u></b><br>Ham, Chicken, Corned Beef, Roast Beef, Mashed Egg  |          |
|                          | <b><u>With 2 of the following:</u></b><br>Lettuce, Tomato, Avocado, Onion, Cheese, Beetroot, Carrot, Cucumber                                       |          |
|                          | <b><u>Dressing</u></b><br>Mayo, Caesar, Tomato Sauce, BBQ Sauce, Aioli  |          |
| <input type="checkbox"/> | Asian Platter<br>Samosas, Spring Rolls, Dims Sims,  | \$ 8.50  |

# Lunch Box Options

For when you and your guest are on the go these lunch boxes have every thing you need to keep you going

*(Minimum of ten guests)*

## Option 1

**\$13.00**

Includes:

- ∂ A fresh sandwich
- ∂ Cheese and biscuit pack
- ∂ Sliced cake
- ∂ Fresh fruit (apple or banana)
- ∂ Can of Soft drink

## Option 2

**\$16.00**

Includes:

- ∂ Fresh ham & salad roll
- ∂ Cheese and Biscuit pack
- ∂ Cookie
- ∂ Fresh fruit (apple or banana)
- ∂ Muesli bar
- ∂ Can of soft drink

Items will be packed into a box for each attendee.

# Gourmet Pizzas

## Sizes Available:

**4" (individual serve)**

**\$ 3.50each**

-served on a platter

**15" (8 slice)**

**\$18.50each**

-served on platters

## Varieties Available

Hawaiian -- BBQ Chicken & Bacon-- Ham & Cheese -- Vegetarian

# Gourmet Platters

Large Platters serves approx 15 - 20 and Small Platters serves 10 - 15 people

## Cold Food Platters

<b>Anti Pasta</b> Selection of vegetable crudités, salami, kabana, olives, cheese, nuts, dips etc	<b>Large-\$46.50</b>	<b>Small-\$29.50</b>
<b>Gourmet Cheese Board</b> Selection of Dip, Crackers, Olives, Cheeses, Dried Fruits	<b>Large-\$46.50</b>	<b>Small-\$29.50</b>
<b>Fruit Platter</b> Selection of seasonal fruit slices	<b>Large-\$35.00</b>	<b>Small-\$25.00</b>
<b>Vegetable Crudites with Dip</b> Selection of vegetable crudités with dips	<b>Large-\$32.50</b>	<b>Small-\$22.50</b>
<b>Sushi Platter</b> Assorted Bite Size sushi rolls served with Wasabi & Soy Dipping Sauces	<b>Large-\$75.00</b>	<b>Small-\$51.50</b>

## Hot Finger Food Platters

<b>Combination Platter</b> Includes: Selection of Baked & Fried Fingerfoods with Dipping Sauce	<b>Large-\$55.00</b>	<b>Small-\$34.50</b>
<b>Pastries Platter</b> Includes: Pies, Pasties and Sausage Rolls with Tomato Sauce	<b>Large-\$55.00</b>	<b>Small-\$34.50</b>
<b>Vegetarian Platter</b> Includes: Spinach & Feta Triangles, Spring Rolls, Samosas, Roast Vegetable Frittatas	<b>Large-\$55.00</b>	<b>Small-\$34.50</b>
<b>Asian Finger foods Platter</b> Includes: Dim Sims, Spring Rolls, Wontons, Vegetable Samosa with Dunk Sauce	<b>Large-\$53.00</b>	<b>Small-\$32.50</b>
<b>Hot Seafood platter</b> Includes baby whiting fillets, crumbed calamari, ocean bites and crumbed prawn cutlets served with tartare sauce and fresh lemon	<b>Large-\$60.00</b>	<b>Small-\$39.50</b>
<b>Gourmet finger food platter</b> Includes: Chicken tenders, savoury vol au vants, garlic prawn twisters & oven roasted chicken wings with ranch dipping sauce	<b>Large- \$65.00</b>	<b>Small- \$55.00</b>

# Gourmet Finger food Platters

'Create your own'- Minimum 15 pax

<b>Option 1</b>	Choose 3 Varieties	\$ 9.50pp
<b>Option 2</b>	Choose 4 Varieties	\$12.50pp
<b>Option 3</b>	Choose 5 Varieties	\$15.50pp

- Arancini Rissotto Balls
- Smoked Salmon Pasty Parcels
- Prawn Twizzlers
- Beer Battered Flathead Fillets
- Asian Dumplings
- Gourmet Petite Pies (Chicken, Leek and Camembert Pies, Moroccan Lamb Pies, King Island Beef)
- Cocktail Satay Chicken Skewers
- Roasted Vegetable Frittatas
- Savoury Filled Tarts (Bacon & Leek, Mushroom & Spring Onion, Sundried Tomato & Caramelized Onion)
- Savoury Filled Profiteroles (Chicken Mornay, Ham & Cheese)
- Assorted Pinwheel Pastries ( Spinach & Ricotta, Ham & Cheese)

All items served on platters with appropriate dipping sauces

## Special Dietary Requirements

Special Dietary Requirements (Gluten Free, Vegetarian, Lactose Intolerance etc) can be catered for by arrangement with the kitchen

### Gluten Free Morning Tea

#### Options

\$6.50 per person

Macadamia & White Choc Cookies  
Lamingtons  
Raspberry Friands  
Honey Date Cake  
Orange & Almond Cake

### Gluten Free Hot Finger

#### foods

\$8.50 per person

(selection of all items supplied)

Sausage Rolls  
Chicken Bites  
Fish Bite

### Gluten Free Cold Options

Lavish Wraps  
Salad Bowls

\$8.50 each  
\$6.50 each

# **SEMINAR BOOKING POLICY**

## **BOOKINGS**

Tentative bookings are held for a period of 7 Days with no obligation. If we receive no confirmation of this function on or before the said period, the tentative booking will be deemed to have been cancelled.

To confirm your booking The Room Hire charge must be paid within 7 Days. Payments are to be made to Oxley Golf Club Inc. and can be paid by either Cheque/Cash/Credit Card.

## **ROOM CANCELLATION POLICY**

Any booking cancellations must be made in writing to the Secretary Manager of Oxley Golf Club. A 75% refund will be paid on the cancellation made 6 weeks prior to the scheduled date. A refund of 50% will be paid on the cancellation made 4 weeks prior to the scheduled date. No refund will be paid on cancellation under the 4 weeks scheduled date expect under exceptional circumstances.

## **CATERING ARRANGEMENTS**

All catering requirements ( Menu and numbers) are to be arranged and confirmed no later than 72 hours prior to your booked seminar (exclusive of weekends). Charges are calculated on not less than this guaranteed number.

Payments are to be made to Oxley Golf Club either on the day or prior to Seminar. Cheques/Cash/Credit Card Facilities are acceptable.

## **CATERING CANCELLATION POLICY**

Should you need to cancel within 72 hours of the Seminar, you will be responsible for payment of 75% of the total catering cost. Cancellations made within 24 hours of hours of the booked seminar will be required to pay the full catering cost.

Prior to confirmation of selected function menu and beverages, our prices are subject to variation without notice.

**I agree to accept the above terms and conditions.**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Booked Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Please return to office within 7 Days with Payment:**

**Fax:** (07) 33795770

**Post:** 290 Boundary Road, Oxley, 4075

**Email:** { [HYPERLINK "mailto:seminars@oxleygolfclub.com.au"](mailto:seminars@oxleygolfclub.com.au) } or { [HYPERLINK](#)

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